



**Diablo Valley College
ECE Professional Development Program**



ECE 249/250 - Supervised Field Experience/Practicum Scholarships

Diablo Valley College and **First 5 Contra Costa** are pleased to announce the availability of scholarships to help Early Childhood Educators complete the supervised field experience courses at DVC. These scholarships will provide funds to:

- ❖ Compensate you for your lost wages while completing the student teaching practicum.
- or
- ❖ Pay a substitute teacher while you are fulfilling requirements of the practicum course

How will this work?

Either you will be reimbursed for the pay you lose by missing work to participate in practicum or your employer will be reimbursed for the cost of paying a substitute to cover your classroom responsibilities while you are gone (and still receiving your regular salary) up to a maximum of **\$1200.**

Eligibility

Applicants must work with children from birth to five years or supervise teachers who do, for at least 15 hours per week, in a licensed or exempt facility, for at least the last 9 months and continue to be employed at the same facility. Applicants must have completed or be concurrently enrolled in ECE 125 or an equivalent course from another college. Applicants must complete additional Professional Development Program participant paperwork as required and have their Supervisor's permission to participate.

Selection Criteria

All eligible applicants will be considered; if the college receives more qualified applicants than funds available, demonstration of financial need will be a deciding factor with the following priorities in mind: *(please list which priority criteria/s you meet on your application)*

1. Students who have completed all required coursework for the Associate Degree in ECE and/or a higher level permit except supervised field experience.
2. Students who have completed all the requirements to become a Mentor Teacher, except the supervised field experience.
3. Students whose employer needs them to upgrade their permit for a new job assignment
4. Students who have been teaching full-time for 3+ years.

Application Process

Complete the application form and submit it with a copy of your facility license and transcripts by Wednesday, **Aug. 30** at 5:00 p.m. Mail or hand-deliver to Diablo Valley College, ECE Professional Development Office FL 202 ,321 Golf Club Rd., Pleasant Hill, Ca. 94523, Attention: Sue Handy. Applications received after the deadline will not be accepted unless there are too few applicants.

Remember:

- ✓ *Complete and sign your application! Make a copy for your files.*
- ✓ *Attach a copy of your unofficial transcripts (available on Web Advisor).*
- ✓ *Be sure your director signs the consent section.*

Questions? Contact Sue Handy – 925-685-1230 ext. 2162 or shandy@dvc.edu



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SCHOLARSHIP APPLICATION**

Applicant Name _____ DVC ID # _____

Home Address _____

City _____ State _____ Zip Code _____

Work Phone _____ Home _____ Cell # _____

Email _____ Soc.Sec.# _____

Current Job Site _____ License # _____

Address _____ City _____ Zip _____

Position _____ Permit _____ Work Schedule _____ Hrly.Wage _____

Director's Name _____ Phone _____ email _____

I certify that I have discussed this application with my director. He/she has agreed to release me for the hours I need to spend in the Famli 249/250 student teaching (supervised field experience) class at DVC. Below is my Director's signature verifying my 9 months of employment and confirming his/her commitment to my participation.

Applicant's signature _____ Date _____

Director's Signature _____ Date _____

Statement of Intent: Scholarship will be used ___to pay a substitute___to pay applicant's lost wages.

Statement of Need: Please briefly describe how this opportunity will help you achieve your professional goals and why you need financial support in order to participate in ECE 249/250. Please list which of the Selection Criteria Priorities (#1-4) you meet:

Approved by _____ Date _____ Award Amount _____